

**SUPERINTENDENT**  
**JAWAHARLAL NEHRU MEDICAL COLLEGE AND HOSPITAL, BHAGALPUR-812001**

**Website-www.jlnmchbhagalpur.org**

**TENDER INVITED FROM ELIGIBLE AGENCY FOR STAFF CANTEEN SERVICES**

1	DATE FOR SELLING OF TENDER	upto 20.01.2017 (Only Working Day)
3	LAST DATE OF RECEIPT OF TENDER	21.01.2017 upto 5.00 pm
4	DATE OF OPENING OF TECHNICAL BID	22.01.2017 at 11 AM
5	EMD Amount	Rs 25,000/- (Twenty Five Thousand only)
6	PLACE OF OPENING OF TENDER	Chamber of the Superintendent, JLNMCH Bhagalpur
7	ADDRESS FOR COMMUNICATION	Superintendent Office, JLNMCH, Mayaganj, Bhagalpur-812001
8	INQUIRY ABOUT TENDER	Hospital Manager-9470003105

The terms and condition available with tender form. The tender form available on mentioned above place and can be download from website [www.jlnmchbhagalpur.org](http://www.jlnmchbhagalpur.org). The tenderer attach tender form fees D.D in favor of Superintendent, JLNMCH, Bhagalpur from Nationalize Bank payable at Bhagalpur. The tenderer will have to submit the tender through register post up to the date & time mention above . Tenders receive later than the due date and time will not be considered .

The Superintendent, JLNMCH Bhagalpur reserve the rights to accept or reject any or all tenders without assigning any reason.

Sd/-

**Superintendent**  
**Jawaharlal Nehru Medical College**  
**& Hospital, Bhagalpur**

# TECHNICAL TENDER FORMS FOR RUNNING CANTEEN

**Superintendent**  
**JLNMCH, Bhagalpur**

**Sub: Tender for running Canteen in JLNMCH, Mayaganj, Bhagalpur**

**Sir,**

I am submitting herewith the Tender for providing catering services in the JLNMCH Canteen, on Contract basis as per details given below:-

1. Name of the Tenderer \_\_\_\_\_
2. Address \_\_\_\_\_
3. Registration/Licence No. \_\_\_\_\_  
(Attested Photostat copy \_\_\_\_\_  
of license issued by the attached)
4. Sales Tax No.(Attested Photocopy of Sales Tax certificate should be attached)
5. Year of Establishment \_\_\_\_\_
6. Details of Contracts executed till date

(Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof.)

S.No.	Nature of contracts	Period	Govt./Semi Govt./Private Organizations
(i)			
(ii)			
(iii)			
(iv)			

7.

S.No.	Present Contracts in hand	Period	Govt./Semi Govt./Private Organizations
(i)			
(ii)			
(iii)			
(iv)			

PAN Card No. \_\_\_\_\_ (Copy of the Income Tax Return filed in for the previous year may be enclosed)

8. Man Power/Resources available:

9. Earnest Money Deposit : DD No. \_\_\_\_\_ dt. \_\_\_\_\_ for  
Rs. \_\_\_\_\_ drawn form \_\_\_\_\_ (Bank)

Certified that all the terms and conditions mentioned in the Tender Form are acceptable to me/us.

**Signature of the Tenders**  
**with stamp**

**Dated:**

**OFFICE OF THE SUPERINTENDENT, JAWAHARLAL NEHRU MEDICAL  
COLLEGE AND HOSPITAL,  
MAYAGANJ BHAGALPUR-812001**

**TENDER FOR CATERING SERVICES**

**INTRODUCTION**

Staff canteen exists in the premises of JLNMCB, Bhagalpur This tender is intended for the catering services for the staff and Attendent/ visitors in the JLNMCB, Bhagalpur

The term "Institute" shall mean the JLNMCB, Bhagalpur

The day-to-day working of the canteen will be watched by an Advisory Committee duly constituted by the Institute for this purpose.

**SCOPE**

The Contractor is required to supply tea, coffee, lunch and snacks etc to nearly 750 employees of JLNMCB and about 500 attendant shall use this canteen. In addition to the regular employees as explained above, the canteen will also cater to the needs of the authorized visitors to the Institute for official work as well as to the participants in academic, technical and production programmes organized by the Institute from time to time. Tea, Coffee, Snacks, Cold Drinks and lunch shall also be supplied for meetings or other purpose, whenever and wherever required in the premises

**Signature of the Tenderer**

## **TERMS AND CONDITIONS**

1. The tender should be submitted in two envelopes system – Technical bid and financial bid. Envelop for technical bid should contain Application form, EMD of 25.000/- in the form of DD, all required document and list of machine, utensils equipment .  
The Envelop for financial bid should contain only, the rate of maximum license fee per month offered. The envelopes for Technical and Financial bid should be mark as technical bid and Financial bid respectively, The envelopes should be placed in an another envelop and should be marked as “ Tender for canteen service in JLNMCH”
2. (a) **Licence Fee:** Accommodation will be provided for the canteen at a nominal licence fee of Rs.1000/- per month. Highest License Fee tender will be entitled to award the contract.  
(b) **Electricity :** According to meter it may be used for cooking purposes. The agency would use power consumption for refrigerator, hot-case, Grinding of dal etc, on Payment basis.
3. The contractor will have to make arrangement for cleanliness of canteen and its surroundings to the satisfaction of the Institute. The contractor shall also be responsible for the safe and hygienic disposal of the canteen waste.
4. The contractor shall arrange for items i.e crockery, utensils, boilers, juice machine, cooking gas cylinders, cooking store etc. and items of similar nature of good quality as approved by the Institute at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of canteen.
5. The contractor will have to provide employees in proper uniforms for service in the canteen as also for the service in rooms.
6. The timings of the canteen will be as prescribed by the Institute from time time subject to change. Skeleton services will also be provided beyond office hours.
7. The cost of the Gas consumed in JLNMCH Canteen will be born by the contractor and on expiring of the tenure of the contract NO DUES CERTIFICATE will have to be submitted in concerned section i.e General Section.
8. **Service'** The contractor will be required to provide canteen service in the canteen premises and also in various rooms of the Institute, On chargeable basies
9. The contractor shall employ only such persons as are declared medically fit as certified by the Govt. hospital. No such employee will be under the age of 18 years. Documentary evidence will be provided by the contractor.
10. Only cooking gas is to be used in the canteen for preparing hot drinks & cooking which is to be arranged by the contractor including gas cylinders.
11. The contractor will be fully responsible for the repair/maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fittings and fixtures installed in the space provided to him by the Institute for the purpose of preparing lunch, tea and coffee. Furniture will be maintained properly. Any loss/damage( including repairs) to the same will have to be made good by the Contractor, at his cost.

**Signature of the Tenderer**

12. Atleast two sweets and three salty items ( samosa, vada, pakora etc.) will be prepared daily. (List of items to be provided is enclosed as Annexure-I). However this list is subject to modification by the Institute from time to time.
13. Materials used for cooking purpose tea, coffee, spices, food stuffs, vegeta vegetable etc. should be of good quality only will be used. The Institute reserves the right to inspect the materials at any time.
14. The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of the Institute.
15. The rate list and menu as approved by the Institute should be displayed conspicuously daily. The contractor may sell other food items at prevailing market rates only.
16. Details of working lunch are enclosed as Annexure-II.
17. The size and weight including quality of the various items should be approved by the Institute. No new items would be introduced without approval of the Institute. No rate will be revised without the approval of the Institute.
18. The contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the canteen. The contractor will have to pay the minimum wages as per Labour right. Notifications issued from time to time, EPF and Bonus etc. as per Employees Provident Fund Act and Bonus Act amended from time to time.
19. The Institute shall not in any manner be treated as the employer of these employees or concerned with the terms of their employment or conditions of their services since the relationship of employer and employees shall always be considered to be between the contractor and such persons as will be employed by him. While engaging his employees the contractor will make these conditions clear to them categorically and in writing, and their acceptance of these terms shall be communicated to the Institute also.
20. The contractor shall obtain licence under the Contractor Labour (Abolition and Regulation) Act 1970 (hereinafter referred as the contractor labour Act) and all other requisite licences at his own cost from the Appropriate Authorities and comply with the terms and conditions of the licence(s) and all other relevant and necessary provisions of the contractor labour Act and the Rules framed thereunder all such other provisions of laws in any enactment or otherwise laid down by any authority from time to time, it being clearly understood and agreed upon that the entire responsibility for compliance thereof shall always be of the contractor. The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employees of the canteen during canteen working hours.
21. Under no circumstances any of the contractor's employees will stay in the Institute premises beyond canteen hours after closing the canteen. He will ensure that the canteen rooms are properly locked and secured during closed hours of the Institute. The access to the space allotted to the contractor will be as per the conditions and in the mode as prescribed and regulated by the Institute from time to time which will be binding on him and his employees. The Institute reserves the right to inspect the premises allotted to the contractor including the canteen store at any time.

**Signature of the Tenderer**

22. The contractor shall not entertain any orders or supply eatables outside, JLNMCH.
23. The contract will be for Three\_year to start with from the date of signing the agreement and the agreement may be renewed by the Institute on such terms and conditions as may mutually be agreed upon between the parties. The Authority reserves the right to repudiate the contract at any time after giving one month's notice, if the Authority is not satisfied with the working of the said contractor. The decision of the Authority in this regard shall be final will be binding on the contractor. The contractor, if he so desires, may seek termination of the contract by giving written notice of not less than three months duration during the agreement period.
24. The contractor will, at all times, ensure discipline decent and courteous behavior by his employees while they remain in premises of JLNMCH. In case any of his employee indulges in any act of indiscipline, misbehavior or slogan shouting or indulges in violent act(s) or abets others in doing so and it is prima facie proved, the contractor shall remove the employee concerned from the premises immediately on receipt of written communication from the authorities which will be duly acknowledged by the contractor.
25. Under exceptional circumstances the Institute reserves the right to change any term and condition as and when warranted.
26. In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the Superintendent, JLNMCH, will be final and binding.
27. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.
28. The contractor will have to deposit Rs.1,00,000/- as security money in the form of D.D. / Bank Grantee Drawn in favour of Superintendent, JLNMCH, Bhagalpur for 3 years 3 months No interest will be paid on this amount. The same will be refunded when the contract is over and canteen premises are handed over to the Institute and all dues from the contractor have been settled.
29. The successful contractor whom the above terms and conditions are acceptable, shall submit the completed tender forms to this office by **5.00 P.M** in sealed cover on or before **20.01.2017 through registered post only**.The tenders will be opened on **21.01.2017** at **11:00A.M** in office of Superintendent, JLNMCH, Bhagalpur.
30. The contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
31. Every tender should be accompanied by a Demand Draft for Rs.25000/- as earnest money drawn in favour of Superintendent, JLNMCH, Bhagalpur. This amount will be refunded after the contract is finalized . No interest will be payable on this amount.
32. If any case the contract violates the terms & conditions of the contract the Security Deposit will be forfeited.

TWO ANNEXURES ARE ALSO ENLCOSED HEREWITH.

**Signature of the Tenderer**

## List of Beverages and snacks

S.No.	Item	Quantity with weight etc.	Material, per Unit Gram/ML	Rate to be quoted by the Tenderer
1	Hot Coffee	One cup (125 ML.)	Sugar 12.00 Gm Milk-50.00 mls Coffee Tea Leaves ½.00	
2	Hot Tea	One cup ( 125 ML.)	Normal, Spl. Tea Bag	
3	1Set Coffee	Containing 4 cups	Sugar 50.00 Gm Milk 200.00 Gm. Coffee 4"	
4	1Set Tea	Containing 4 cups	Sugar 50.Gm Milk 200.00Gm Tea Leaves 8.00"	
5,	Half Set Coffee	Containing 2 cups	Sugar 25 Gm Milk 100.00 Gm Coffee 2.00 Gm	
6	Half Set Tea	Containing 2 cups	Sugar 25.00 gm Milk 100.00 gm Tea Leaves 4.00gm	
7	Bread & Butter	2 Pcs.( 2 Slices Big+Butter thereon)	25gm butter	
8	Vegetable sandwich	---	Set of two piece	
9	Omelette	--	Ghee-1- gm Onion-15gm Egg-1	
10	Omlette with slice	--	1 egg 2 Bread slice Big size	
11	Egg curry (one egg) one plate		1 egg+Gravey	
12	Mutton Curry	½ plate	2 pcs. Of Mutton+ Gravey	
13	Rice with Dal	1 plate	200 gm Boiled Rice + 50 gm . Dal	
14	Vegetable	1 plate	75gm	
15	Puri/Chapattis	4 pcs. With Chholley/vegetable	100 gm	
16	Kachauri	2 pcs with Chholley/Chatney	Ghee-15.00gm Maida-15.00gm Pith-5gm weight-35gm	
17	Chholley/Pathure	2 pcs in a plate	Each piece weighting about 40 gm	
18	Full Lunch (Thali System)	4 puries/Chappatis, Rice, Vegetables, Raita, Dal , Sweet and salad	Flour-75.00gm Rice-75.00 gm Dal-25 gm Onion-15.00gm Potato-40.00gm Vegetables-30.00gm Ghee-10.00 gm	

			Tomatoes-20.00gm Raita-40.00	
19	Khoya Burfi	30 gms.	Khoya-22.00 gm Sugar-10.00gm	
20	Gulab Jammun	45 gms	Khoya-10.00gm Paneer-2.15gm Sugar-30.00gm Maida-2.05 gm Ghee-2.05 gm	
21	Balu Shahi	30gms	Sugar-10.00gm Ghee-10.00 gm Maida-10.00gm	
22	Beasan Burfi	30gms	Ghee-10.00gm Besan-15.00gm Sugar-10.00 gm	
23	Pinni	30gms	Ghee-10.00gm Dal-10.00gm Sugar-10.00gm	
24	Laddu Shahi	30gms	Sugar -10.00gm Ghee-10.00gm Maida-10.00gm	
25	Pattisa	30gm	Sugar-10.00gm Ghee-10.00gm Besan-10.00gm	
26	Laddu Besan	30gm	Sugar-10.00gm Ghee-10.00gm Besan-10.00gm	
27	Panir Pakora	25gm	Paneer-10.00gm Ghee-10.00gm Besan-10.00gm	
28	Vegetable Pakora Plate	50gm with Chutney	Ghee-15.00gm Besan-15.00gm Potato-20.00gm Onion-5.00gm Palak-5.00gm	
29	Samosa	45gm	Ghee-7.00gm Maida-9.00gm Potato-30.00gm	
30	Urd Vada	35gm	Ghee-10.00gm Dal Urd-20.00gm Dal Arhar-10.00gm	
31	Bread Pakora	40gm	Bread-45.00gm Beasan-10.00gm Ghee-10.00gm Potato-10.00gm	
32	Channa Vada	35gm	Ghee-10.00gm Chana-20.00gm Onion-10.00gm	
33	Alloo Bonda	40gm	Besan-7.00gm Ghee-7.00gm Potato-20.00gm Onion-10.00gm	
34	Mathi	20gm	Ghee-10.00gm Maida-10.00gm	
35	Soft Drink	Bottles of 150/200ml	Standard varieties	
36	Chips	Potatoes Wafer	30.00gm	



37	Idli Sambhar with Chutney	Plate containing 2 idlies	Ghee-2.10gm Rice-50.00gm Dal Urd-25.00 gm Arhar Dal-15.00 gm Vegetables-25.00gm Imli-5.00gm Idli Wt. 80.00gm	
38	Masala Dosa with Sambhar & Chutney	1 plate	Ghee-10.00gm Rice-25.00gm Dal Urd-10.00 gm Arhar Dal-10.00 gm Vegetables-10.00gm Dal Chana-5.00gm Potato-100.00gm Imli-5.00gm Tomatoes-5.00gm Onion-35.00gm	
39	Sada Dosa with Sambhar and Chutney	1 plate	Net wt. 150Gm	
40	Paper Dosa with Sambhar & Chutney	1 plate	Wt. 100 gm	
41	Rawa Dosa with Sambhar & Chutney	1 plate	wt. 150gm	
42	Uttapam	1 plate	wt.150gm	
43	Upma	1plate	wt.150gm	
44	Vada Sambhar with Chutney	1plate 2 pcs	Ghee-20.00gm Dal Urd-40.00gm Dal Arhar-10.00gm Vegetable-15.00 gm Imli-5.00gm	
45	Dahi Vada	1 plate 2 pcs	wt. vada 70.00gm	
46	Parantha with vegetables	1 pc+ vegetables	200 gm	
47	Vegetable Parantha	Plate containing one parantha with Chutney and Tomoto Ketchup		

**Signature of Tenderer.**

**FINANCIAL BID FORM FOR RUNNING CANTEEN**

**Licence Fee offered per month is Rs. ....**

**Signature of Tenderer  
With Seal**

**A. WORKING LUNCH FOR OFFICIAL MEETING ETC.**

Rates to be quoted by the tenderer-

- |                       |       |
|-----------------------|-------|
| 1. One Dish of Paneer | _____ |
| 2. One Vegetable      | _____ |
| 3. Channa/Dal         | _____ |
| 4. Raita/Curd         | _____ |
| 5. Pullao /Rice       | _____ |
| 6. Salad              | _____ |
| 7. Puree/Chapati      | _____ |
| 8. Sweet              | _____ |
| 9. Pappad             | _____ |

**B. PACKET LUNCH (Veg.)**

- |   |       |
|---|-------|
| 1. Four pieces of Vegetable<br>Sandwich with butter | _____ |
| 2. One Vegetable (Cutlet)                           | _____ |
| 3. One Sweet piece<br>(Burffi/Gulab Jamum)          | _____ |
| 4. Potato Waffers                                   | _____ |
| 5. One Banana                                       | _____ |

**Signature of Tenderer.****With Stamp**